



The McAuley Catholic High School and Sixth Form

An 11 – 18 Voluntary Academy in the Diocese of Hallam

Headteacher: John Rooney

Chair of Governors: Dr Pat Hurley

To: All parents/legal guardians/carers of pupils at The McAuley Catholic High School

17th January 2022

Dear Parent

THE MCAULEY CATHOLIC HIGH SCHOOL GOVERNING BODY

ELECTION OF A PARENT GOVERNOR

A vacancy has arisen for a Parent Governor representative to serve on the Governing Body of the McAuley Catholic High School. Nominations may be made by any parent/guardian who will have a child attending the school. In the event of more than one nomination being received an election by a secret ballot will take place at the school and you will be informed of those arrangements.

The Governing Body, with the Headteacher, has the overall responsibility for the running of the school. Governing Bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the Governing Body's work.

Training is available for all Governors and this Governing Body has an expectation that those new to being a Governor will attend induction training and undertake ongoing development in line with requirements.

Parent Governors are elected to the Governing Body for a maximum period of four years. Once a parent is elected, he/she will remain a Governor at the school for the full four year period, irrespective of the fact that their son/daughter may leave the school during this period unless, of course, the parent resigns from his/her position as a Governor.

A parent is disqualified from election as a Parent Governor of a school if he/she is:



"I have come that they may have life and have it to the full." John 10:10

The McAuley Catholic High School is an exempt charity. Company Number 08936511

Registered in England & Wales

Cantley Lane, Doncaster, DN3 3QF 01302 537396

- paid to work at the school for more than 500 hours in any twelve consecutive months.

As a parent/legal guardian of a pupil at the above school you may make a nomination for a Parent Governor. If you wish to make a nomination, forms may be obtained from the school. Nomination forms must be completed in full and returned to the school, marked for the attention of Kate Leggott, Business Support Manager no later than **Tuesday 25th January 2022**.

The names and signatures of the nominee, proposer and seconder are required on the nomination form before it is returned. If you have any queries about the form please contact Kate Leggott.

Only parents/legal guardians of pupils at the above school can be nominated or propose and second a nomination.

If you do intend to be nominated you are entitled to have circulated with the ballot paper a statement prepared by you in support of your candidacy, which must not exceed 250 words. If you are intending to publish a statement it is essential that I receive that statement with your nomination paper to ensure that the timescale for the election is met.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

The ballot paper will include your name and the number and age of your children in school. Your personal details will only be used in future to provide you with agendas, details of training courses and any other information relevant to your role, should you be elected.

The McAuley Catholic High School committed to safeguarding and promoting the welfare of children and expects Governors to share this commitment. You should note that any appointment to the position of Parent Governor representative on a school's Governing Body is subject to a Disclosure and Barring Service check. You will also be required to adhere to the Governing Body Code of Conduct, a copy of which is appended to the nomination form.

In line with the School Governance Regulations you will be required to include details of your Governorship on the school website together with any relevant business and pecuniary interests and be registered with Companies House as a trustee of the school.

Yours faithfully

John Rooney
Headteacher